

# LANCASTER CITY COUNCIL

*Promoting City, Coast & Countryside*

# Key Decisions Forward Plan

**1<sup>st</sup> October 2007**  
**31<sup>st</sup> January 2008**



UPDATED OCTOBER 2007

## INTRODUCTION

In order to ensure openness and accountability, this Forward Plan of key decisions has been prepared to set out clearly the **key decisions** that the Cabinet and Council Officers will be taking over the next four months.

The Plan will be updated on a monthly basis and seeks to include all issues that are defined as “key decisions” in accordance with the Council’s Constitution and identifies which body will make the decision.

The Plan tries to anticipate the issues that will be the subject of a key decision within a given timescale. For each item, this Plan includes:

- a description of the item for decision
- who will take the decision
- the date or period within which it will be taken
- groups identified for consultation and how this will be undertaken
- the process and timescale for persons wishing to make representations
- a list of documents that will be used in consideration of the matter

### ***Key Decision - Definition***

The definition of a key decision is set out in Part 2, Article 13 “Decision Making” of the Council’s Constitution which states:

- A decision should be a Key Decision on financial grounds if it relates to any of the following:
  - expenditure or savings proposal not included within approved capital or revenue budgets (including new schemes, external funding bids, increased spending on or transfers/virements between budgeted schemes):
    - estimated at over £50,000 in total (gross), or
    - where there are unbudgeted net revenue costs or other potential liabilities arising in current or future years.
  - i. Any other initiative that relates to or would result in potential savings of over £50,000 in any year, which are not provided for in the approved budget.
  - ii. The allocation of revenue or capital grants (receivable or payable) or any general budget allocations where their specific use or method of allocation has not previously been approved by Cabinet. This also covers any proposals to delegate such arrangements.
  - iv. The award of contracts over £50,000.
  - v. Proposals that involve taking on the role of Accountable Body for a particular initiative.
  - vi. The carry forward of under- or overspends, irrespective of amount.
  - vii. Increasing future years’ spending forecasts in line with any flexibility authorised by Council, irrespective of amount.

With the exception of the following which shall not be a Key Decision:

- Transactions carried out as part of the efficient administration of the Council's finances in line with council policy and the s151 Officer's functions, e.g. treasury management.
  - Subsequent allocation of grants (receivable or payable) within a framework and criteria previously agreed by Cabinet.
  - Setting of fees and charges levels, including concessions, within the approved Budget and Policy Framework.
  - Incurring expenditure essential to meet any immediate needs created by an emergency threatening life and limb or related to major structural damage threatening the fabric of a building [see Financial Procedures section A 1.11 (f)].
- A decision should be a Key Decision on community impact grounds if it would have a significant and lasting impact on one or more of the following:
- (a) reputation of the Council
  - (b) the environment
  - (c) the local economy
  - (d) community safety
  - (e) human rights, equal opportunities or racial equality
- The Monitoring Officer would be responsible for the interpretation of the words **significant and lasting** in the community impact test.

The Plan does not, therefore, include:

- exempt or confidential information as defined in the Council's Constitution Part 4 Section 2, 10.03 and 10.04;
- any reference to decisions made by the Council's regulatory and other committees, i.e.
- Licensing
- Planning and Highways
- Appeals
- Standards
- Audit
- Personnel
- Appraisal
- any decisions made by Cabinet or delegated to Officers which are not defined as **key decisions**.

### ***Contacts***

If you have any queries relating to the publication of this Plan please contact Gill Noall, Head of Democratic Services, on 01524 582060.

# LANCASTER CITY COUNCIL

## FORWARD PLAN – SUMMARY OF KEY DECISIONS

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Councillor Evelyn Archer	Sale of Land at Mossgate, Heysham	9 October 2007
Councillor Jon Barry	Improving the Cleanliness of our streets	9 October 2007
Councillor Roger Mace	Budget and Policy Framework 2008/09	9 October 2007
Councillor Evelyn Archer, Councillor John Gilbert	Former Action Mart Car Park, Lancaster	9 October 2007
Councillor Abbott Bryning	Business Development Scheme Review	9 October 2007
Councillor Abbott Bryning	Storey Institute	Before 31 October 2007
Councillor Abbott Bryning	Lancaster Tourist Information Centre	6 November 2007
Councillor David Kerr	Introduction of a Selective Licensing scheme in the private rented sector under the Housing Act 2004 for the areas of Morecambe defined by ;-Poulton Neighbourhood Renewal Area boundary, and-Winning back Morecambe's West End Masterplan.	6 November 2007
Councillor Roger Mace	Budget and Policy Framework 2008/09	6 November 2007
Councillors John Gilbert and David Kerr	Proposals for LPSA reward monies – Strategic Housing	6 November 2007
Councillor Roger Mace	Budget and Policy Framework 2008/09	11 December 2007
Councillor David Kerr	Grants to Voluntary Organisations - New Service Level Agreements for 2008/09 to 2010/11	11 December 2007
Councillor Roger Mace	Budget and Policy Framework 2008/09	22 January 2008
Councillor David Kerr	Fees and Charges 2008/09 - Health & Strategic Housing	22 January 2008
Councillor John Gilbert	Review of Parking Fees and Charges for 2008/09	20 January 2008
Councillor Roger Mace	Budget and Policy Framework 2008/09	19 February 2008
Councillor Roger Mace	Treasury Management Strategy 2008/09	19 February 2008
Councillor Roger Mace	Capital Investment Strategy Update 2007/08	19 February 2008
Councillor Roger Mace	Medium Term Financial Strategy Update	19 February 2008
Councillor Roger Mace	Budget and Policy Framework 2008/09	18 March 2008
Councillor Roger Mace	Budget and Policy Framework 2008/09	22 April 2008

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Sale of land at Mossgate, Heysham	
<b>WARD:</b>	All Wards	
<b>SERVICE:</b>	Property Services	
<b>DECISION MAKER:</b>	Cabinet	
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Evelyn Archer	
<b>KEY DECISION CRITERIA:</b>	Decision meets both Financial and Community Impact Thresholds.	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	That Members give consideration to the tenders received for the sale of land at Mossgate, Heysham.	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	9 October 2007	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	None.	
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	None.	
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/A.	

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Improving the Cleanliness of our streets	
<b>WARD:</b>		
<b>SERVICE:</b>	City Council (Direct) Services	
<b>DECISION MAKER:</b>	Cabinet	
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Jon Barry	
<b>KEY DECISION CRITERIA:</b>	Decision meets both Financial and Community Impact Thresholds.	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	The report considers proposals for improving the cleanliness of our streets following the review of street cleansing.	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	9 October 2007	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	N/a.	
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	N/a.	
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/a.	

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Budget and Policy Framework 2008/09
<b>WARD:</b>	
<b>SERVICE:</b>	Financial Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Roger Mace
<b>KEY DECISION CRITERIA:</b>	Decision meets both Financial and Community Impact Thresholds.
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	As part of the forthcoming budget and planning process, issues that require key decisions to be taken may well arise.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	9 October 2007
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	N/A.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	N/A at present.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/A at present.



## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Former Action Mart Car Park, Lancaster	
<b>WARD:</b>		
<b>SERVICE:</b>	Property Services	
<b>DECISION MAKER:</b>	Cabinet	
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillors Evelyn Archer and John Gilbert	
<b>KEY DECISION CRITERIA:</b>	Decision meets both Financial and Community Impact Thresholds.	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	That Members give consideration to the proposals / schemes received for the development opportunity at the Former Auction Mart car park, Lancaster	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	9 October 2007	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	General public and other interested parties	
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Exhibition on the 4th of September 2007 at Lancaster Town Hall	
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Once proposals are received, public consultation in the form of an exhibition will take place at Lancaster Town Hall on Tuesday, 4th of September, 2007	

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Business Development Scheme Review
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Economic Development and Tourism
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Abbott Bryning
<b>KEY DECISION CRITERIA:</b>	Decision meets both Financial and Community Impact Thresholds.
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	The Business Development Scheme (BDS) provides grant assistance to encourage business expansion and is administered by the Economic Development.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	9 October 2007
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Businesses supported under the Scheme, together with those who expressed an interest in applying, have been surveyed as part of the review.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Not applicable
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	

## Key Decision Taken by Delegated Officer

<b>ITEM FOR DECISION:</b>	Storey Institute
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Economic Development and Tourism
<b>DECISION MAKER:</b>	Individual Cabinet Member and Officer Delegated Decisions
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Abbott Bryning
<b>KEY DECISION CRITERIA:</b>	Decision meets community impact criteria.
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	<p>To sign the construction contract with Conlon Ltd. which will allow building work to commence.</p> <p>On the 5th June 2007 Cabinet resolved to support the creation of a multipurpose creative industries centre by restoring the Storey Institute. In addition cabinet resolved to allocate an additional £200k to the project.</p> <p>On 20th June 2007 the full Council gave their approval of the above Cabinet decision. As a consequence, within the next 8 weeks from 13th July 2007, the City Council will need to sign a contract with the construction company Conlon of Preston who were previously chosen as the contractor via a competitive tendering process.</p> <p>At present the exact date of the required decision cannot be agreed as Conlon needs time to issue detailed specifications of work and a work programme.</p>
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	Before 31 <sup>st</sup> October 2007
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Not applicable.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Not applicable.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Not applicable.

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Lancaster Tourist Information Centre
<b>WARD:</b>	
<b>SERVICE:</b>	Economic Development and Tourism
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Abbott Bryning
<b>KEY DECISION CRITERIA:</b>	Decision meets both Financial and Community Impact Thresholds.
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	In February 2006 Cabinet agreed in principle to the relocation of Lancaster TIC from 29 Castle Hill to occupy part of the refurbished Storey Institute, "subject to a further detailed report once the revenue and capital costs are known"  This report will provide an update and seek Cabinet approval for the relocation and refurbishment to proceed.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	6 November 2007
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Written comments to Head of Economic Development & Tourism.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Friday 31st August 2007.

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Introduction of a Selective Licensing scheme in the private rented sector under the Housing Act 2004 for the areas of Morecambe defined by;-Poulton Neighbourhood Renewal Area boundary, and-Winning back Morecambe's West End Masterplan.
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Health and Strategic Housing
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor David Kerr
<b>KEY DECISION CRITERIA:</b>	Decision meets both Financial and Community Impact Thresholds.
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	It is proposed that Selective Licensing will be introduced in areas of Morecambe in order to improve the standards of management across the entire private rented sector. For Selective Licensing to be introduced approval must first be sought from the Secretary of State.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	6 November 2007
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Private rented sector landlords and agents. All statutory and community stakeholders.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Written and verbal representations following publicity (Formal notification will be required in the local press).
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Prior to submission of final report to Management Team.

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Budget and Policy Framework 2008/09
<b>WARD:</b>	
<b>SERVICE:</b>	Financial Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Roger Mace
<b>KEY DECISION CRITERIA:</b>	Decision meets both Financial and Community Impact Thresholds.
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	As part of the forthcoming budget and planning process, issues that require key decisions to be taken may well arise.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	6 November 2007
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	N/A.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	N/A at present.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/A at present.

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Proposals for LPSA reward monies – Strategic Housing
<b>WARD:</b>	
<b>SERVICE:</b>	Health and Strategic Housing
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor John Gilbert, Councillor David Kerr
<b>KEY DECISION CRITERIA:</b>	Decision meets both Financial and Community Impact Thresholds.
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	To consider recommendations for delivering enhanced Home Improvement Agency type services to enable vulnerable households to remain in their own home, utilising reward monies, allocated through the Older People's Partnership. The LPSA reward is a one off allocation made available in 2007/08 and totals £75,050 that must be split 50/50 between revenue and capital.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	6 November 2007
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Lancaster District's Older People's Partnership.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	N/A.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/A.

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Budget and Policy Framework 2008/09
<b>WARD:</b>	
<b>SERVICE:</b>	Financial Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Roger Mace
<b>KEY DECISION CRITERIA:</b>	Decision meets both Financial and Community Impact Thresholds.
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	As part of the forthcoming budget and planning process, issues that require key decisions to be taken may well arise.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	11 December 2007
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	N/A.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	N/A at present.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/A at present.



## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Grants to Voluntary Organisations - New Service Level Agreements for 2008/09 to 2010/11
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Democratic Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor David Kerr
<b>KEY DECISION CRITERIA:</b>	Decision meets both Financial and Community Impact Thresholds.
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	To consider the level of funding available for non-housing voluntary organisations and to determine the renewal of existing Service Level Agreements and consider new applications for Service Level Agreements accordingly.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	11 December 2007
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	City Council's Budget and Performance Panel.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	In writing to the Head of Democratic Services, Lancaster Town Hall, Dalton Square, Lancaster, LA1 1PJ.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	30th September 2007.

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Budget and Policy Framework 2008/09
<b>WARD:</b>	
<b>SERVICE:</b>	Financial Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Roger Mace
<b>KEY DECISION CRITERIA:</b>	Decision meets both Financial and Community Impact Thresholds.
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	As part of the forthcoming budget and planning process, issues that require key decisions to be taken may well arise.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	22 January 2008
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	N/A.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	N/A at present.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/A at present.

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Fees and Charges 2008/09 - Health & Strategic Housing
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Health and Strategic Housing
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor David Kerr
<b>KEY DECISION CRITERIA:</b>	Decision meets financial key decision criteria.
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	The report sets out options for increasing fees and charges for a range of services in Health & Strategic Housing as part of the budget process.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	22 January 2008
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	N/A
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/A

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Review of Parking Fees and Charges for 2008/09
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Property Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor John Gilbert
<b>KEY DECISION CRITERIA:</b>	Decision meets both Financial and Community Impact Thresholds.
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	The report reviews parking fees and charges and recommends a package of measures for 2008/09 to meet both budgetary and parking and traffic management objectives.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	20 January 2008
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Lancaster and Morecambe Chambers of Commerce will be consulted over the proposals.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	To Head of Property Services or Parking and Administration Manager.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	19th January 2008.

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Budget and Policy Framework 2008/09
<b>WARD:</b>	
<b>SERVICE:</b>	Financial Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Roger Mace
<b>KEY DECISION CRITERIA:</b>	Decision meets both Financial and Community Impact Thresholds.
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	As part of the forthcoming budget and planning process, issues that require key decisions to be taken may well arise.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	19 February 2008
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	N/A.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	N/A at present.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/A at present.

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Treasury Management Strategy 2008/09
<b>WARD:</b>	
<b>SERVICE:</b>	Financial Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Roger Mace
<b>KEY DECISION CRITERIA:</b>	Decision meets both Financial and Community Impact Thresholds.
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	Formal approval of Treasury Management Strategy by Cabinet is required before 01 April, though some aspects also require full Council approval and will be referred on accordingly. The Strategy sets out overall borrowing and related budget assumptions for 2008/09.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	19 February 2008
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	No groups identified, although the Council's professional advisors will be consulted.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	N/A.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/A.

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Capital Investment Strategy Update 2007/08
<b>WARD:</b>	
<b>SERVICE:</b>	Financial Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Roger Mace
<b>KEY DECISION CRITERIA:</b>	Decision meets both Financial and Community Impact Thresholds.
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	As part of the half yearly monitoring and update arrangements for the Capital Investment Strategy, issues that require key decisions to be taken may well arise.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	19 February 2008
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	N/A at present – see above.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	N/A at present – see above.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/A at present.

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Medium Term Financial Strategy Update
<b>WARD:</b>	
<b>SERVICE:</b>	Financial Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Roger Mace
<b>KEY DECISION CRITERIA:</b>	Decision meets both Financial and Community Impact Thresholds.
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	As part of the half yearly monitoring and update arrangements of the approved MTFS, issues that require key decisions to be taken may well arise.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	19 February 2008
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	N/A at present – see above.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	N/A at present – see above.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/A at present.



## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Budget and Policy Framework 2008/09
<b>WARD:</b>	
<b>SERVICE:</b>	Financial Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Roger Mace
<b>KEY DECISION CRITERIA:</b>	Decision meets both Financial and Community Impact Thresholds.
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	As part of the forthcoming budget and planning process, issues that require key decisions to be taken may well arise.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	18 March 2008
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	N/A.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	N/A at present.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/A at present.

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Budget and Policy Framework 2008/09
<b>WARD:</b>	
<b>SERVICE:</b>	Financial Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Roger Mace
<b>KEY DECISION CRITERIA:</b>	Decision meets both Financial and Community Impact Thresholds.
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	As part of the forthcoming budget and planning process, issues that require key decisions to be taken may well arise.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	22 April 2008
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	N/A.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	N/A at present.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/A at present.

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Budget and Policy Framework 2008/09
<b>WARD:</b>	
<b>SERVICE:</b>	Financial Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Roger Mace
<b>KEY DECISION CRITERIA:</b>	Decision meets both Financial and Community Impact Thresholds.
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	As part of the forthcoming budget and planning process, issues that require key decisions to be taken may well arise.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	22 April 2008
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	N/A.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	N/A at present.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/A at present.

